



LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS

12091 Bricksome Avenue, Suite B

Baton Rouge, LA 70816

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BOARD ANNUAL MEETING NOTICE

Tuesday, June 10, 2025, 9:30 am

Board Administrative Office

12091 Bricksome Avenue, Suite B, Baton Rouge, LA

AGENDA

- I. Call to Order
- II. Roll Call and Introduction of Guests
- III. Call for Additional Agenda Items (Discussion at Agenda Item XI)
- IV. Approval of Meeting Minutes- March 11, 2025
- V. Financial Matters
 - A. Financial Statements
 - 1. March 2025
 - 2. April 2025
 - 3. May 2025
 - B. FY2025 to Date Review
 - C. Annual Financial Attestation Preparation – FY2025
- VI. Service Contracts
 - A. Facility Inspections (North) - Renewal of Services
 - B. Legal - Compliance – Renewal of Services
 - C. Legal – Regulatory – Renewal of Services
 - D. Track & Trace - Software Subscription and Host Services
 - 1. Host Services- Webcam Scanning Feature
- VII. New Business
 - A. Office of ADA Coordinator – Web Accessibility Program
 - B. Legislative Updates
- VIII. General Matters
 - A. SOS Annual Records Manager Designation
- IX. Old Business
 - A. Track and Trace Security Network- Compliance Response Program Update

Michael Davis
Chairman

James Delatte
Vice-Chairman

Trion Horgan
Secretary/Treasurer

Chad Gielen
Board Member

Vacant
Board Member

Cindy Luton
Board Member

Scott Irelan
Board Member

Nicholas Latino
Board Member

George Lovecchio
Executive Director

Kimberly B. Barbier
Executive Assistant

BOARD ANNUAL MEETING
AGENDA

Tuesday, June 10, 2025

- B. Compliance Management (Program) Update
- C. Federal DSCSA Update
- X. Licensure Matters
 - A. New Licenses Issued
- XI. Approved Additional Agenda items (from Agenda Item III)
- XII. Employee Matters
 - A. Annual List of Recognition Rewards
- XIII. Board Matters
 - A. Election of Officers
 - B. Confirmation of Next Board Meeting
- XIV. EXECUTIVE SESSION
 - A. Personnel Matters
 - 1. Annual Employee Review – Executive Director Position
- XV. Adjournment