



## LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS

12091 Bricksome Avenue, Suite B

Baton Rouge, LA 70816

(225) 295-8567 Fax (225) 295-8568 admin@Lsbwdd.org www.Lsbwdd.org

### ANNUAL BOARD MEETING NOTICE

**Monday, July 9, 2018, 9:30 am**

**Board Administrative Office**

**12091 Bricksome Avenue, Suite B, Baton Rouge, LA**

### AGENDA

1. Call to Order
2. Roll Call and Introduction of Guests
3. Call for Additional Agenda Items (added to agenda item 11)
4. Approval of Meeting Minutes
  - a. March 20, 2018
5. Financial Matters
  - a. Financial Statements
    - i. March 2018
    - ii. April 2018
    - iii. May 2018
  - b. Review Fiscal Year 2018 (Closing)
  - c. Annual Financial Review FY18
6. Service Contracts
  - a. Accounting - O Nugent- Continuation of Services
  - b. Inspection - D Andrus- Continuation of Services
  - c. Legal/General- C Cangelosi- Continuation of Services
  - d. Legal/Regulatory- Becknell Law Firm- Continuation of Services
  - e. Legal/General- Aertker Legal- Continuation of Services
7. Policy and Procedures
  - a. Board Bank Accounts and Certificates of Deposits
  - b. Board Member Reimbursements

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Bob Broadus  
Chairman

Michael Davis  
Vice-Chairman

Randall Brooks  
Secretary/Treasurer

Kenneth Dugas  
Board Member

Chad Gielen  
Board Member

Jacob Dickson  
Board Member

James Delatte  
Board Member

Trion Horgan  
Board Member

Kimberly B. Barbier  
Executive Assistant

George Lovecchio  
Executive Director

**BOARD MEETING**

**AGENDA**

Monday, July 9, 2018

8. Old Business
  - a. Update- License Exemption, Pharmacy to Pharmacy
  - b. Update- Opioid Task Force
9. New Business
  - a. OSP/Contracts- Signature Authority
  - b. SOS/ Archives- Record Management Officer
10. Licensing Matters
  - a. New Licenses Issued
11. Additional Agenda Items Properly Brought Before the Board (agenda item 3)
12. Employee Issues
  - a. Annual Performance Review
13. Board Issues
  - a. Board Appointments Update
  - b. Election of Officers
  - c. Confirmation of Next Board Meeting Date
14. General Motion- Changes to Agenda Item Order
15. Adjournment