



## LOUISIANA BOARD OF DRUG AND DEVICE DISTRIBUTORS

12091 Bricksome Avenue, Suite B

Baton Rouge, LA 70816

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### **BOARD MEETING NOTICE**

**Monday, October 17, 2016, 9:30 am**

**Board Administrative Office**

**12091 Bricksome Avenue, Suite B, Baton Rouge, LA**

### **AGENDA**

1. Call to Order
2. Roll Call and Introduction of Guests
3. Changes to Agenda Item Order
4. Call for Additional Agenda Items (added to agenda item 13)
5. Disciplinary/ Enforcement Matters
  - a. Disciplinary Actions
    - i. Consent Agreements
      - 1) Docket 2016001
      - 2) Docket 2016002
      - 3) Docket 2016003
6. Approval of Meeting Minutes
  - a. June 7, 2016
7. Financial Matters
  - a. Financial Statements
    - i. May 2016
    - ii. June 2016 - FY 2016, Year End Report
    - iii. July 2016
    - iv. August 2016
    - v. September 2016
  - b. Annual Financial Attestation FY 2016 Report

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Bob Broadus  
Chairman

Michael Davis  
Vice-Chairman

Randall Brooks  
Secretary/Treasurer

Kenneth Dugas  
Board Member

Chad Gielen  
Board Member

Jacob Dickson  
Board Member

James Delatte  
Board Member

Trion Horgan  
Board Member

Kimberly B. Barbier  
Executive Assistant

George Lovecchio  
Executive Director

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8. Professional Services
  - a. Contracts
    - i. Legal Services- Contract
9. New Business
  - a. Secretary of State/ Division of Archives
    - i. Records Officer Designation
    - ii. Records Retention Schedule
  - b. Senate Concurrent Resolution 65- Meaningful Oversight Task Force
10. Old Business
  - a. Device Distributor White Paper- Addendum
11. Statutes and Regulations
  - a. Regulations Promulgation Update-Tracking Report
12. Licensing Matters
  - a. List of New Licenses Issued
13. Additional Agenda Items Properly Brought Before the Board (agenda item 3)
14. Policies and Procedures
  - a. Annual Ethics Training
  - b. Annual Sexual Harassment Training
  - c. Emergency License Relocation and Issuance
15. Board Issues
  - a. Confirmation of Next Board Meeting Date
16. Adjournment